

**Kansas Corporation Commission**  
**Commission Meeting**  
**January 14, 2016**  
10:00 a.m. 1<sup>st</sup> floor hearing room  
KCC Offices, 1500 SW Arrowhead, Topeka, Kansas

**MINUTES**

The Commission convened the regularly scheduled open meeting of the Commission at 10:00 a.m. on January 14, 2016 in the 1<sup>st</sup> floor hearing room of the Kansas Corporation Commission, 1500 SW Arrowhead, Topeka, Kansas.

Present: Chair Albrecht, Commissioner Emler and Commissioner Apple. The following were considered by the Commission:

1. **Consent Agenda:** Commissioner Emler moved for approval of the Consent Agenda: All other listed matters as presented for January 14, 2016 on the 13 page document attached hereto as "Attachment A," which is included by reference herein. Commissioner Apple seconded the Motion. Commissioner Albrecht concurred. Motion was approved.

2. **Noticed :**

- A. ***Docket No. 16-GIMT-067-GIT, In the Matter of an Investigation to Determine the Assessment Rate for the Twentieth Year of the Kansas Universal Service Fund, Effective March 1, 2016.***

Commissioner Emler moved for approval of order #16-0188 - *Order Amending Procedural Schedule*. Commissioner Apple seconded. Commissioner Albrecht concurred. Motion was approved.

3. **Other: Commission Organizational Meeting**

**Discussion with possible action on:**

**A. Schedule of Commission Meetings for 2016.**

Commissioner Apple moved for approval of the Commission Meeting schedule for 2016. Commissioner Emler seconded. Commissioner Albrecht concurred. Motion was approved.

**B. Bylaws**

Amber Smith, Chief Litigation Counsel, reviewed the Bylaws which were presented to the Commission on December 22, 2015 and approved during the Commission Meeting.

**C. Internal Policy Review and other items for review.**

Danelle Harsin, Human Resource Director, presented the Policies which had been presented and approved by the Commission during 2015.

**D. Vehicle Update & Mid-Year Fiscal Report.**

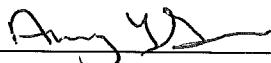
Neysa Thomas, Director of Finance presented to the Commission the vehicle update for the fiscal year 2015 and 2016 and also the Mid-year fiscal report.

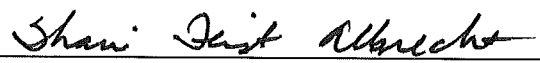
**E. Election of Chair**

Commissioner Albrecht nominated Commissioner Jay Scott Emler to serve as Chair. Commissioner Apple seconded the nomination. Upon a unanimous vote, Commissioner Emler was elected chair.

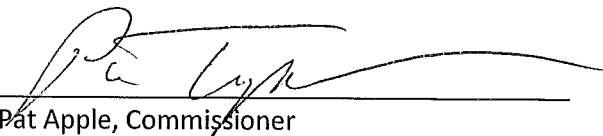
There being no further matters before the Commission, Commissioner Apple moved for adjournment of the Commission meeting, Commissioner Emler seconded the Motion. Commissioner Albrecht concurred. The Motion was approved, the Commission adjourned the January 14, 2016 Commission Meeting at 10:14 a.m.

Respectfully submitted,

  
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Amy L. Green  
Secretary

  
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Shari Feist Albrecht, Chair

  
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Jay Scott Emler, Commissioner

  
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Pat Apple, Commissioner